

Royalview Elementary PTA Meeting Minutes

December 7, 2017

MEETING CALLED TO ORDER/PRESIDENT'S COMMENTS (Laura Kramer)

- The meeting was called to order at 6:30 p.m.

APPROVAL OF MINUTES

- November's meeting minutes were approved by: Crystal and Alyssa

TREASURER'S REPORT (Geoff Greenaway)

- November's Checking Balance: \$29,512.86. November's Savings Balance \$49,503.69. Combined total: \$79,016.55. The Extravaganza is not included.

VICE PRESIDENT'S REPORT (Amanda Mitchell)

- A thank you card was sent to the PTA for for the continued support of the 5th Grade Feast.

LCC DELEGATE REPORT (Amanda Mitchell)

- The Nominating Committee workshop will be on January 25th. This is for anyone wanting to serve on the nominating committee, or who would like to know how the committee works or needs their Gold Key Signature (Certification for PTA) renewed. Attendees should have bylaws available to see how your unit handles formation of the nominating committee. Most bylaws state that the nominating committee should be formed in February.
- Please have pictures submitted electronically via email y February 10th for the slide shown shown at the Founders Day event. This is a fun recognition of all the good things that PTAs do. Laura will have some pictures submitted.
- Founders Day information will be sent out after the first of the year. Every unit is asked to donate a basket for the chinese raffle if able. Royalview PTA will submit a basket. The event will be on Tuesday, February 27th at the Croatian Lodge.

SCHOOL BOARD REPORT (Angela Gartner)

- Angela was unable to attend the November meeting. She will coordinate with Geoff Greenaway to attend the meeting next week.

PRINCIPAL'S REPORT (Ms. Cantwell & Mr Bender)

- Allison Siferno (title 1 Gifted Coordinator) was going to come tonight to talk; however she was unable to make it. Being a title school, parents need to know about the Title 1 program; handouts were available for all parents. The Title 1 funds are available for all 5 Title 1 fundabilities; There are 2 full-time reading specialist title teachers. There are family engagement activities, one school one book,non public schools with eligible students.
- 3rd Grade Musical (Winter Extravaganza) was last night.

- Starting the 2nd round of Dibels and MAP testing. Running Records will start after Christmas break.
- Cooperation November PBIS Rocks Reward was completed. This was a Charlie Brown Thanksgiving movie, popcorn and crafts.
- PTA was thanked for the 5th grade Feast and Craft Extravaganza.
- Gale Meyers is in charge of the Willoughby-Eastlake mobile Fab Lab. This lab will come to all schools in W-E. This is a new program and is being delivered next week. The mobile unit will be labeled over Christmas break. Royalview's tentative dates are January 22 - February 2 from 9a - 2p. All students will walk through and see the unit; with the primary focus being on 5th grade and teacher Professional Development. Next year the unit will be on site for 2 weeks in the Fall and Spring. Parent volunteers will be needed to assist and guide students because only 10 students can enter the unit at one time with the teacher. Laura will get electronic volunteer sign-ups sent out for 2 hour time slots. It is requested to have at least 5 volunteers.

TEACHER REP REPORTS (Kg, 1st, 2nd, 3rd, 4th, & 5th)

- KG: Dibels will start next week, each teacher will do a different day. MAP testing will begin after Christmas break. Working on Christmas projects for parents. Finishing unit 4 in reading and finishing up current Math chapter.
- 1st: Working on Dibels and MAP this week. Continuing with Math and Reading. Will do a "Grinch Day" so the kids can dress up in green and make green crafts. Will have students do "Elf Applications".
- 2nd: Finishing Dibels and MAP this week. Monday Ms. Bolus from OSC will come in to do the Recycling Program with the students. Planning field trips Willoughby Fine Arts (Feb-March) to see Winnie the Pooh and Lake County Historical Society (April). Ending Math and Reading chapters. Some classes are doing Christmas Around the World and other are doing Elf Writings. Doing a book exchange within the class \$5 limit.
- 4th: Studying dramas in Reading and the kids are doing Readers Feeders that are Christmas Themed. Working through long division in Math and miscellaneous Christmas themed projects. Social Studies: Indian reports - some classes did them at home and others in school. Some classes made project (i.e. games, models, etc.). Some classes made Google Slide Presentations. Computer Science Education Week included participation in an hour of code and the students had a webinar with the creator of an app (seesaw) that the students use. The students skyped with the creator and he explained why he created the app and explained to the students how kids can create their own apps if they want to.
- 5th: Huge success for Feast. Working with Google Slide Presentations for explorers in Social Studies. Working on accelerated graphing in Math (santa traveling). Also doing Elf

Applications. Dibels is done and MAP testing starting. DARE Graduation Tuesday Dec 12th 6:30. Usually kids are encouraged to dress up but this is troublesome so the kids will be given their shirts to put on when they arrive for graduation. Winter sceneries and inviting parents in on Dec 19th. Doing a secret santa in the class.

- Special Ed: Wrapping up the unit on feelings. Starting Christmas decorations and projects. Working to decorate the halls.
- Music: Nov & Dec programs went well. The PTA was thanked for moving their meeting for the 4th grade show. Sing-along will be on the last day of school. All students k-5 are involved with varying times (9:15 - 10:15 and 1:15 - 2:15). Amanda will assist with Roadrunner during the afternoon events. Started a youtube account called "royalviewmusic". Laura will share on Facebook.

CHAIRPERSON'S REPORT

- MEMBERSHIP (Joyce Keough): 224 total members
- SPIRIT WEAR (LAURA KRAMER): Quarter 2 deadline was last Friday. 22 orders totalling \$607 sold, awaiting final profit. \$71 profit made from clearance items sold at Extravaganza. Next quarter will start Feb 1st and orders will be due March 5th.
- ROADRUNNER DASH FUN RUN (Laura Kramer): The boosterthon has been closed; however the PTA will still accept the outstanding funds due. Total Collected: \$38,335.27. Total outstanding pledges unpaid: \$1,380. Profit this year \$22, 234.46. 45 students with outstanding pledges. Royalview had a 97% collection rate; which is one of the higher collection rates among the schools. Suggestions on this initiative:
 - Incentive for the class or grade level for total collections. This would be done by percentages due to unlevel amount of students in each class.
- SKATING PARTY (Amanda Mitchell): 342 paid admissions for skating, which Royalview received \$1 on each \$2 admission. Spend 4268 on prizes with 34 prizes which is below budget. There was one prize gift card left-over that will go towards the next skating party. A parent won a Facebook contest in which the school receives a free skating party which means the entire admission of \$2 per person is given back to the PTA. This has been scheduled for December 18th, Monday 5:30 - 8:30. Amanda will not be present and is looking for a PTA member to be present to collect the check. Will work on getting 2 or 3 additional gift cards for raffles. There will still be another Skating Party in the Spring. It has been requested to stop the screaming contest.
- HOLIDAY EXTRAVAGANZA (Laura Kramer): There were 21 vendors with a total profit of \$665, 55 santa pictures totalling \$275 for a final profit of \$1,008. There were 20 North student volunteers who were amazing and helped the vendors greatly.

WAYS & MEANS

- POPCORN (Laura Kramer): 530 popped bags. 347 prepaid orders and 161 same day orders. \$80.50 earned on same day sales. Spent \$77.33 on supplies which extra were bought to help next month. Looking for a local vendor to clean the kettle twice a year; current vendor picks it up and cleans it then mails it back. Suggestions were made by others that other places clean the machines that day. Next popcorn day Dec 15.
- MARCO'S PIZZA NIGHT (Laura Kramer): November earned \$317.81 with 77.5 orders. Class party winners: Mrs. Vosicky and Ms. Mikitz. For October Royalview ranked the 28th out of 50 in the School Challenge. Next dates: Dec 19 & 20.
- FUNDRAISING UPDATE (Laura Kramer): Increase for Fun Run, \$35 check from Schoola, Marco's Nov, 3 Kohl's volunteer checks, SPIRIT Wear from last quarter Amazon Smile Donation of \$12.34. Fundraising total YTD: \$26,036.10. Still have Marcos and Cookie Dough forthcoming.
 - Discussed Cookie Dough prizes: Donut day was liked. Also suggested smoothies or premade DQ cups.
 - Will still do silly string.

NEW BUSINESS

- GRANT REQUESTS UPDATE (Laura Kramer): The following grant requests have been approved:
 - PBIS rewards up to \$500 per year for supplies, food and activities, etc.
 - Office/Teacher laminator as the Thankful Gift.
- PLAYGROUND COMMITTEE (Laura Kramer): Need to put together a committee now that the Fun Run fundraiser is complete. Would like input from faculty, parents and students on suggestions. Comments were made that balls are frequently left outside and just returned to the gym. Teachers should check the gym if balls are missing.

UPCOMING EVENTS

- 5th Grade DARE Graduation: Dec 12 6:30
- Class Pictures: Dec 12 (K-2), Dec 13 (3-5)
- Band Concert: Dec 14 6:30
- Bonus Skating Party: Dec 18 5:30-8:30 United Skates
- Holiday Sing-Along Assembly: Dec 20 during school
- Book Fair: Jan 22-26

ANNOUNCEMENTS

- End of Quarter 2: Dec 20
- Compass Challenge: Dec 23 - March 23: prizes will be different (no chinese auction) due to difficulty of tickets. Will discuss doing class or grade top prizes. Teachers were

reminded to turn off the gaming abilities on compass, this needs reset annually. Ms. Cantwell will send the instructions to the teachers. Final decisions will be made and communication sent out To parents next Friday.

- One Book One School - THIS IS A SURPRISE! The plan is to decorate the gym as Willy Wonka Chocolate Factory for the assembly. Lots of volunteer help is needed to make candy decorations. 1 book was planned to be given per family; however Ms. Cantwell decided it would be best to give 1 book per student and decorate it like candy. This will launch at the end of January. THIS IS A SURPRISE FOR THE STUDENTS.
- No School: Dec 21 - Jan 2 Winter Break
- Next PTA Meeting: Jan 7 6:30 pm.
- Meeting Raffle Drawing Winner: Crystal: BJs Restaurant Mentor

Respectfully Submitted By:

Leslie Lynch,

Recording Secretary

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