

Royalview Elementary PTA

Meeting Minutes: February 2, 2017

OPENING (Laura Kramer):

The meeting was called to order at 6:36P.M.

President's Comments (Laura Kramer):

- A general sign-up sheet was distributed for volunteers for multiple events.

APPROVAL OF MINUTES:

- October's meeting minutes were approved by: Sherry & Krystal.

TREASURER'S REPORT (Kristi Petrecca):

- January Checking balance \$20,856.71. January Savings Balance \$48,596.28. Combined Balance \$69,452.99.
- The Book Fair check was written out for just over \$9,000.

VICE PRESIDENT'S REPORT (Amanda Mitchell & Carol Bard):

- The following Thank You notes were received for the PTA:
 - 2 Thank You cards from the 5th Grade for Christmas gift of school supplies & gift cards for book fair

LCC DELEGATE REPORT (Angela Buemi):

- Founders Day Tues 2/28 at the Croatian Lodge. This is a celebration for the PTA Board and Committee members. Forbes House will be a guest speaker and is looking for household items. There will be a Chinese Raffle and a basket will be put together by the Royalview PTA.
 - Sherry will donate 2 salon gift cards and Coletta will donate a gift certificate for a 1/2 sheet cake or cupcakes

SCHOOL BOARD REPORT (Coletta Hirsch):

- The members were re-sworn in for the year at the last meeting. The next meeting is on Feb 13th at 7pm

PRINCIPALS REPORT (Ms. Cantwell and Mr. Bender):

- The PTA and Krystal was thanked for the Book Fair. The teachers were very happy for the gift cards for the Book Fair for their classrooms.
- The Family Literacy Night had about 50 attendees, which is more than last year. Chartwell's and Heinen's were at the Literacy Night. Many books were given away to kids to take home. There were fitness activities.
- Heinen's is doing a school outreach program and had a Wellness Assembly to encourage more fruits and vegetables for the 2nd and 3rd grade classes yesterday. Kindergarten and 1st grade will be done on February 10th. The kids loved the assembly and are bringing in new snack that they have not tried before and they are liking it. On February 12th Heinen's is having a Winter Fruit & Veggie Fun Festival from 11am until 3pm. Flyers were sent home with students today. They have a tracker in which they get a sticker for each fruit or vegetable they try. Kids with completed trackers will be entered to win a prize.
- State testing will be done for grades 3-5 April 4th through May 8th.
- The 1st month of the Compass Challenge is complete. The teachers are running reports weekly for their students. The teachers feel it makes more sense to award tickets for number of completed lessons instead of time on compass because they are actually learning something. The games and unnecessary lessons have been removed from compass to make it more meaningful for the students. The average ticket per student is 8-9 with a few exceptions (i.e. 4th grader with 74 tickets). The kids like the challenge and are excited.

TEACHER REP REPORTS (Kg, 1st, 2nd, 3rd, 4th, 5th):

All grade levels are participating in Ground Hog Day predictions and celebrating their 100th day of school.

- **KG:** Learning cooperation with the PBIS program. Preparing for their field -trip to Playhouse Square for the Eric Carl Play.
- **1st:** Finished unit 3 in reading and completed the assessment and have begun unit 4 which is about animals. Working on the Place Value Chapter in Math. Print out Compass Challenge graphs every Monday. Looking forward to participating in the Fun in February Activities.
- **2nd:** Going to the Science Center for the first time as a field trip. The focus will be on weather and problem solving. There will be hands on activities and a guide for some of the trip as well as time for the kids to explore the center. The PTA was thanked for paying for the field trip busing fees. DIBELS testing results will be in soon for parents to show the kids reading fluency. Currently preparing for the Valentine's Day Party. Some teachers have attended the Math training & workshops to help learn new ways to incorporate common core math at a higher level of thinking
- **3rd:** Currently working on poetry and point of view. Working on opinion writing. Working on mastering the times tables in math one by one; earning a topping for the ice cream social in the spring with table mastered. They conduct weekly times table tests. Studying rights and responsibilities in Social Studies. Preparing for MAPP testing. Participating in a Valentine's Day Exchange with other classrooms throughout the country. Class letters are put together by the students to talk about their communities and they are shared with other classrooms nationwide.
- **4th:** The kids are enjoying their books from the Book Fair. The teachers are very appreciated of the Book Fair gift cards. Tomorrow is KISS Day; Kids Invite Someone Special. The kids make Valentine's bags and Valentine's magnets and

give Hershey Kisses. Going deeper into the fraction unit in Math. Finished the Ohio Endings and moving on to the New Frontiers in Social Studies. Some classrooms are giving rewards for the Compass Challenges with the weekly highest amount of folders completed. In writing the kids will write about how to build a snowman in Florida

- **5th**: Working on Social Studies projects to help kids understand different things. Some classes did a Culture Day in which students brought in different food items to share with the class. Other classes are working on a multi-tiered timeline of their life and incorporating it into the many difference things that have happened in the world during their life. Planning a Career Day to have local community members come to school to discuss their careers with students to help encourage them to start thinking about what they may want to be when they get older. Planning the end of the year field trips. Students have started asking about Middle School and when they are going to be able to visit it
- **Special Ed**: This group is very diverse consisting of all grade levels (K-5). The classes loved the Book Fair. The students were asked how they would like their \$50 Book Fair gift cards spent. February 20th through March some of the students will participate in alternate assessments which is a different kind of testing. 4th and 5th graders are focusing on recorders and 3rd grade starts after winter break
- **Music**: The 1st grade program will be on March 15th. Assistance will not be needed for props this year. Laura will contact Kohl's to assist in setting up/taking down chairs for the program.

CHAIRPERSON'S REPORT'S

- **MEMBERSHIP** (Joyce Keough): Membership has increased by 1 to 330 total members.
- **SPIRIT WEAR** (Laura Kramer): YTD sales to \$1667.
- **BOOK FAIR** (KRYSTAL NUNLEY): This Book Fair went well. Ms. Cantwell & Mr. Bender were thanked for their Principals Reading Night as the kids loved it. There were \$12,700.50 in sales between both registers. Received \$7,026.78 in Scholastic dollars. \$1,473.41 is left over from the Shcolastic dollars (this is after the books for the teachers and library, Compass Challenge and Skating Parties). A Book Fair will be done during Carnival in the library and the books will be ½ off. The Book Fair will only be done durign the Carnival times. This will be on April 29th. The students do a Summer Reading Bingo project in which they must read books by certain authors. Ms. Cantwell will send Krystal the reading bingo worksheets so she can work with the Book Fair personnel to have those authors availaible during the Book Fair.
- **COOKIE DOUGH FUNDRAISER** (Amanda Mitchell): The Cookie Dough fundraiser will run from February 1st through 22nd. The PTA has changed to a company that is less expensive and has more product for the cost. The company will handle all orders and calls. The company will deliver items to the school and hand them out without requiring multiple volunteers. The delivery date is pending; however it is generally 1 week after the last day of sales. Below is a listing of incentives for student sales
 - 6 Items sold: light up glasses. The principals and a few other faculty members will wear these glasses to encourage kids to participate in the fundraiser.
 - 10 Items sold: Invited to a celebration to cover the principal and/or faculty in silly string and enter into a drawing to win a small drone. The drone was not purchased, it was profit from the Fun Run.
 - 18 Items sold: Entered into a drawing to go to Sky Zone and win 1 of 2 Kindle tablets with covers.
 - Top Seller: received \$1 for each item sold (i.e. if sold 100 items then you receive \$100)
 - Top 3 selling classrooms: donut party with juices and milk.
- **SCHOLARSHIP COMMITTEE** (Kristen Morbeto): The PTA awards 1 graduating senior who attended Royalview for at least 3 years to a scholarship. The senior does not have to attend North or South; as long as they attended Royalview for 3 years. 1 scholarship will be awarded for up to 10 applicants and 2 scholarships will be awarded if more than 10 applicants. The information is communicated with the Counselors at both North and South as well as being posted on the Royalview website for other schools to obtain information as needed. A Review Committee is needed to read the applicants and rate them to help determine who wins the shcolarship. It is also requested for someone to run this committee. A volunteer sheet was distributed. Once applicants have been submitted the committee will have 1-2 weeks to review, rate and return them to the PTA mailbox.

WAYS & MEANS

- **POPCORN** (Amanda Mitchell): Jan: 600 bags prepaid (\$123 in same day sales which is the highest same day sales) \$63.90 spent on supplies and a profit of nearly \$60. Feb popcorn day is Feb 24. Amanda is going to start purchasing supplies at Sam's club instead because GFS frequently is out of stock and Sam's is actually cheaper and has more product for the cost.
- **SCHOOLa** (Laura Kramer): Up to by \$2.00 for the last month for a total of \$272.00. The Unique Thrift Store has changed to Savers and is doing a fundraiser to obtain clothing. Laura is going to look into the possibilities of utilizing this instead because it may be less of a hassle than SCHOOLa.
- **MARCO'S PIZZA NIGHT - SEPTEMBER** (Laura Kramer): There were 106 orders 937 in store and 69 online. Total sales were \$2270.51 with a total donation to Royalview PTA of \$417.12. The next pizza night is February 21/22.
- **FUNDRAISING UPDATE** (Laura Kramer): The YTD Fundraising total is at \$30,241.07 which includes Marco's donation. There has been a total of over \$2,500.00 from Marco's YTD. The Cookie Dough fundraising goal is set at \$12,000 because there is generally a profit of \$10,000 annually.

NEW BUSINESS

- **PLAYGROUND UPDATE** (Laura Kramer): Steve Nedlik met with the PTA board and principals and discussed the following possibilities for the renovations this summer:

- The wooden playset will be removed. Not sure what will replace it.
 - There is an option to take the Washington Elementary playset for free; however there will be costs incurred with moving the play set which are being quoted. There are 2 different play sets, one smaller set has some damage to it; though it is believed that replacement parts can be purchased due to being Little Tikes brand. The second play set is a little bit larger with minimal damage.
 - There was discussion with placing a k-1 playground in front of the 1st grade classrooms which will only disturb other classes for approximately a 20 minute overlap in schedules for class and recess. This will help to disburse a high number of students into multiple playgrounds instead of large number of students varying in age all playing on the same playground.
 - Specialized play sets are needed to assist the children from the Special Education department.
- The wood chips are an issue to constantly being washed away due to the grading of the land and this is costly.
 - There were discussions about a soft play ground area (similar to Kirtland); however this is extremely expensive (more than the play sets themselves) and if it cracks the entire area must be replaced.
 - There were also discussion of a type of tile that can be installed as well.
 - It is not clear on how black top space will be available for the students once the area is reconstructed.
- It is believed that the play set costs are the PTAs responsibility.
 - Kristi is reviewing the budget to see exactly how much money is available for potential
- The swingsets will remain present.
- The traffic pattern will change to enable separate drop off locations for buses and parents.
 - The buses will enter the school parking lot off Pendley Road and drop off students in back of the school. This will require elimination of the far baseball field in order to allow enough space to turn the buses around.
 - The pavement in the back will be repaved.
- The parents will continue to follow the same pattern; however the landscaping and layout will be changed to better accommodate the needs of the school. The parents would still enter and turn right and follow the loop through the Middle School.
 - The sidewalk on the right, when entering the middle school area will be removed to better accommodate roadspace for a larger loop.
 - The middle front teacher parking lot will be eliminated to enable more roadspace for a larger loop and capabilities for dropping off students.
 - There are a few additional parking spots being added to the front of the building.
 - There are also additional parking spaces available near the Middle School.
- These construction plans will occur over the summer.

*Please know that these plans are **not** finalized and there will be a final meeting in May to discuss the finalized plans with the faculty.*

UPCOMING EVENTS:

- **VALENTINE'S DAY PARTIES:** Tuesday, February 14th at 2pm. 3 parents are allowed per classroom, one of which is the room parent. The teachers may choose which other 2 parents participate. Letters are in the teacher's mailboxes to be sent home with the kids tomorrow. The PTA will hand out bags to the teacher's to send home for the room parent to put bags together.
- **SKATING PARTY** (Amanda Mitchell): February 16th 5pm – 8:30. Admission is \$2 and skate rental is \$4. 100% of the proceeds are returned to the PTA for donation. There is no school the day after the skating party so it is hoped that many kids will attend. Amanda purchased some of the prizes from the Book Fair.

ANNOUNCEMENTS:

- No School: Friday, February 17th & Monday, February 20th
- Kindergarten Registration: Wed March 8th. Registration will be done online only. Parents will need to stop in on March 8th between 1pm – 6:30 p.m. to drop off paperwork without the children. All registration is done online. There may be assistance needed from the PTA on that day still. Letters are being sent home to the parents informing them of this change.
- Camp Invention Scholarship forms will be coming out later this month. This is a week long summer camp at The School of Innovation which is science based and focused on STEM learning. The PTA will offer 1 scholarship per grade level (as opposed to 1 scholarship per 2 grade levels in previous years).
- Nomination Forms for PTA Board & Committees will be available next meeting.
- Next PTA Meeting: March 2nd at 6:30 p.m.
- Meeting Raffle Drawing Winner: Avon Gift Basket to Jill Hutchinson

Respectfully Submitted By:
Leslie Lynch, Recording Secretary

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