

Royalview Elementary PTA Meeting Minutes
March 2, 2017

OPENING (Laura Kramer)

- The meeting was called to order at 6:33 p.m.

PRESIDENT'S REMARKS

- Teacher's please place all PTA mail (especially checks and cash) in the slot below the mail boxes which is a locked box. This prevents the money from getting lost.

APPROVAL OF MINUTES

- February's meeting minutes were approved by: Sherry and Coletta.

TREASURER'S REPORT (Kristi Petrecca)

- February Checking Balance: \$35,471.01 February Savings Balance \$48,596.28. Combined total: \$84,067.29. The Cookie Dough fundraiser checks have been deposited and the check will be made out to the company in March.

VICE PRESIDENT'S REPORT (Amanda Mitchell & Carol Bard)

- There was no VP report.

LCC DELEGATE REPORT (Angela Buemi)

- The Founder's Day Dinner was this past Tuesday. A few board members, committee members, and music teachers attended for the presentations and dinner. The Forbes House discussed their services and domestic violence.

SCHOOL BOARD REPORT (Coletta Hirsch)

- Several representatives from Royalview were in attendance. There were discussions about getting healthy, working out and incorporating it into the schools with different school activities.
 - Music: POUND – A drum stick based workout with music. A presentation was given.
 - 1st Grade: Mrs. Davis and several 1st graders talked about Workout Wednesdays and how they work out to the video on the smart boards.
 - Physical Education: Mr. Raskan discussed Jump Rope for Heart.
 - Mrs. Young from Willoughby Middle started a tutoring program in the mornings for the Willoughby Honors Society students in which the Library is open before school and any of the students can come in for tutoring in any subject. The older students are there to help. There are 20 to 60 kids there every morning. There is hot chocolate available for the students as well.
- Next Meeting: March 20th at 7:00 p.m.

PRINCIPALS REPORT (Ms. Cantwell & Mr. Bender)

- Compass challenge - The students are earning a lot of tickets and the students are enjoying it. Ms. Cantwell will send the February report to Kristi Petrecca so the tickets can be started now.
- AIR Testing (Gr 3-4) – Schedules distributed for April 4th through May 8th. The schedules will be emailed.
- February PBIS ROCKS Reward – Movie and popcorn was provided. The PTA was thanked for the popcorn. The focus will be on kindness for March.
- Heinen's School Outreach Assemblies – Heinen's is looking to partner with Royalview. Heinen's will be coming to the school to do something for Teacher Appreciation week.
- Reimagine 19 – This is a district focus which is looking at the way students are instructed in schools and the way the classrooms are physically structured. There will be a community meeting for the parents in the community on April 12th at 6:00 p.m. at North. Principals from Willowick Middle, Royalview, Longfellow, Eastlake Middle, and North are partnering to create a presentation to explain the program to the parents and community. Staff will educate other staff at a staff meeting. This will not be implemented until the schools have been renovated.
- The District Elementary Art Show will be on April 19th 4:30 – 6:30.
- Box Tops – Mr. Bender is currently the Box Tops Coordinator and additional help is needed due to the amount received. This is a very important initiative due to the school receiving \$4,000 to \$5,000 each year. Below are some of the required steps in the process:
 - They need sorted into groups/bags of 50 only.
 - All Box Top's must be recounted for errors.
 - Bonus Box Tops must be separated.
 - They must not be expired, otherwise penalty fees apply.
 - They are turned in 3 times throughout the year.

- A spreadsheet is needed to collate the amount of received per grade level so the funds are distributed appropriately once received.

The following recommendations were made to assist with this project:

- Having the high performers in G4 & G5 assist with the project.
- Sherry is willing to assist with cutting and sorting the Box Tops.

Below are some of the new recommendations made going forward:

- The teacher's will be asked to turn their Box Tops in ahead of time.
- The exact requirements for the program will be typed up and shared with all necessary staff and volunteers.

The Campbell's soup labels are no longer being redeemed.

TEACHER REP REPORTS (Kg, 1st, 2nd, 3rd, 4th, & 5th)

- **1st:** This week's focus has been focused on Dr. Seuss since his birthday is today.
 - The students followed a similar schedule to the "Fun in February" schedule (Mon: Read Fox in Socks & kids wore silly socks. Tues: Read Cat in the Hat & Kids wore fancy clothes. Wacky Wed: Dressed with silly clothes. Thurs: Read Green Eggs & Ham and the kids wore green. Fri: Read Oh the Places You'll Go and the kids will dress up how they will look when they grow up.)
- Scheduled field trip at the end of May to the Willoughby Fine Arts which has a great program with 3 different learning areas for the students to learn (dancing, acting & art).
- **2nd:** Running Records on March 13 & 15.
 - Math: Time, money & 3-digit subtraction.
 - Celebrated Dr. Seuss's birthday by exploring <http://www.seussville.com/> which the students had to find 5 facts about Dr. Seuss. The students enjoyed this interaction.
 - Mrs. Bolus comes to the school one Monday each month from the Ohio State Extension for the Lake County Recycling. Mrs. Bolus helped the kids make shrinkydinks. Tomorrow Mrs. Bolus will be picking the artwork for the Lake County recycling art contest.
 - The Marco's pizza boxes will be decorated with directed drawings with the following themes: Presidents Day, Black History Month, and clocks.
 - Junior Achievement representative Adam Lulo is a Financial Advisor in Willoughby. He currently comes in for two classes rooms and it's possible to do this for all 6 classes; however additional volunteers are needed. Additional information is available from Mrs. Langer. The rep comes to the class once a week for 6 weeks to teach the kids different jobs and the kids are very receptive with the activities. The teachers would need to go through a training. Mrs. Langer will be asked to send information to Laura Kramer to understand more about the process and services available and discuss the possibilities for expanding the program next year.
- **4th:** The students loved the Chocolate Kiss Day.
 - Social Studies – Did a reenactment for taxation without representation. Presidents reports for Presidents Day.
 - Math – Finished decimals and working on measurement. Will start a math packet for St. Patty's Day.
 - Prepping for the AIR tests and just finished DIBELs this week.
 - Writing – Done some opinion and persuasive writings in some of the subjects. The parents may be getting some letters from the students about longer recesses, uniforms in school and homework.
 - A dental student from Cleveland State has talked to the kids about dental hygiene.
- **5th:** The students are writing PISA statements and supporting the 5 paragraph writing skills. This is going very well.
 - Field Trips: Art Museum on May 9th, 10th & 11th. Splash Party May 23rd. Tree planting on May 25th (last day of school). There are currently plans for one additional extended day field trip; however, the details are not confirmed yet.
- **Special Ed:** Currently working on extended standards at varying levels.
 - Classes participated in Dr. Seuss celebrations.
 - Working on different tests (i.e. DIBELs) based on grade levels.
- **Music:** The 5th Grader students will sing the National Anthem at a Captains Game on May 8th. Students will receive a free tickets and parents will received a reduced cost ticket if purchased ahead of time.
 - 4th Grade is working on a music passport with a photo inside and a stamp is given for each country they listen to. The students need to describe what they are listening to and they will draw artwork regarding that country's most famous landmark.

- 3rd Grade is almost done with the recorder karate and they will be coming home soon. Please know that the recorders need to be returned in 4th grade.
- 2nd Grade is starting music technology which requires the use of 2 websites ([Music Tech Teacher](#) & [Quaver Music](#)). The Tech Teacher site has more games and quizzes; although it is outdated, it is very useful and the students love it. The Quaver has lots of free music writing software.
- 1st Grade has their music program on March 15th at 6:30 and will be Disney themed.
- KG is starting to practice for their program at the end of the year, the date is TBD.
- Band had a successful bandarama. There will be a spring concert on May 18th.

CHAIRPERSON'S REPORT'S

- **MEMBERSHIP** (Joyce Keough): 330 members.
- **SPIRIT WEAR** (LAURA KRAMER): No new SPIRIT Wear sales. Laura is working with a new chairperson to take this initiative over. Laura is working on the possibilities of introducing new styles in the spring.
- **PTA SCHOLARSHIP** (Kristi Petrecca): The High Schools have been notified about the PTA Scholarships. The requirement is to have attended Royalview for at least 3 years and going to a 4-year bachelor program. There is not requirement on attending a specific high school. Forms are due April 7th. Forms will be submitted to the committee for reviewed on April 10th and must be returned by April 24th for the winner announcement. The nomination forms will be posted on Facebook soon and the forms are available online.
- **SKATING PARTY** (Amanda Mitchell): \$602 was received and 33 prizes given. The prizes were slightly over budget (\$326) due to Target not doing the tax exemption correctly. This is a service not a fundraiser.
- **COOKIE DOUGH FUNDRAISER** (Amanda Mitchell): Total sales are at \$25,626 in which the PTA earns 40% equaling \$10,250 which is less than last year; however, there is minimal work involved. Below are how many top sellers in each category:
 - Top Seller – sold 50 items and will receive \$50
 - Silly String - 80 students
 - Kindle Drawing (18 + orders) -21 students (drawing will be done Monday afternoon during announcements.)
 - Drone Drawing 10 or more – 80 students
 - Doughnut Day – 3 class rooms won and Amanda is working on possibly doing this on March 17th.

WAYS & MEANS

- **POPCORN** (Amanda Mitchell): There tends to be an increase in popcorn orders every month; which takes a very long time to make with the popcorn machine. Amanda is researching purchasing an additional popcorn maker or doing popcorn over a 2-day period. Feb: Same Day Sales \$127.50 in addition to the prepaid sales. \$57.92 on supplies. \$69.58 total profit for this service (this is not a fundraiser). Next popcorn day is March 17th and the Kohl's Cares program will be assisting. Kohl's Cares sends a volunteer to help and donates \$500 for each occurrence; however, this is a double Kohl's Dollars and the PTA will receive \$1,000.
- **SCHOOLa** (Laura Kramer): \$275 profits.
- **MARCO'S PIZZA NIGHT** (Laura Kramer): Feb: 27 phone/store orders and 62 web orders. Total donation \$361.88. Pizza party winners are Mrs. Smith and Mrs. Floran. This month Marco's is encouraging the teachers to get the word out to the students by raffling off a gift card to Office Max by who had the best improvement from last month (winners: Mrs. Davis, Mrs. Choe, & Mrs. Zappola). Pizza boxes will be picked up March 8th, no later. Please put names on the boxes (Student last name, first name and then the teacher's name) and then alphabetize them. The next box night is March 14th & 15th. Parents can order online by choosing the teachers name and entering the students name in the comments. The art box will be sent even your order doesn't fit in it, it will be given separately for those instances.
- **FUNDRAISING UPDATE** (Laura Kramer): \$30,602.95 which includes February Marco's and excludes Cookie Dough which will put fundraising totals over \$40,000 for the year.

NEW BUSINESS

- **MATURI TEA** (Coletta Hirsch): This is for only 5th grade students and will not be done during the evening any more due to watching the same movie that is watched at school already. The boys will be added into the gift bag handouts. The girls are generally given a luffa and lip gloss etc. It is TBD what the boys will receive, pending the budget availability. It was requested from the teachers instead of having students win raffle prizes, to use those dollars to help purchase the gift bag handout for the boys.

- FIELD DAY (Laura Kramer): John Raskan will attend next month's meeting to discuss Field Day. Field Day will be May 17th with the rain out day of May 18th. Surveys were sent to the teachers with many responses with regards of what was liked and not liked:
 - Themes
 - Olympic
 - USA
 - **Color 77%**
 - T-Shirts
 - **Donations for printed shirts 71%** Laura will reach out to the sponsors to see if this can be obtained.
 - Classes make their own (tie-dye, drawing, etc.)
 - Classroom Flags (Poster flags were made last year)
 - **Yes 54%**
 - No 45%
 - Suggestions/Comments
 - Playing music
 - Change the sack race since it did not last. John Raskan and Laura Kramer are discussing additional ideas.
 - Special Ed – better timeline and accessible activities for the students.
 - Lunch – better organization for lunch. There needs to be more adult supervision, possibly from volunteering parents.
- NOMINATIONS 2017-2018 & NOMINATION COMMITTEE: The nominating committee needs formed to handle the nominations process and vote on who they would like to see in each position. Mrs. Zappola is available for anyone with questions. Nomination forms were distributed which include what the responsibilities are. Anyone may place a nomination form to sit on the PTA Board or run a committee. Co-chairs are needed for committees which will help with the committee work. Below are the current PTA Board positions available:
 - VP (replacing Kristen Morbeto)
 - VP (replacing Carl Bard)

Below are the representatives needed (requiring no votes):

- LCC Delegate – Goes to a monthly meeting to report back to the Royalview PTA on what the Lake County PTA is doing.
- Health & Safety – Maturi Tea & Teacher's Appreciation.

Below are the necessary committee co-chair needs (requiring no votes):

- Fundraising – there are usually 2 main fundraisers (Cookie Dough & Fun Run) each year with 1-2 people running them. It is preferred to have 1-2 people running each fundraiser, requiring 3-4 people total.
- Membership – Would like an additional person to help attend the events that Joyce Keough is unable to attend.
- SPIRIT WEAR – Laura Kramer is working on obtaining someone to help with this initiative.

UPCOMING EVENTS

- Kindergarten Registration: Wed Mar 8 Registration will be done online only. Parents will need to stop in on March 8th between 8:00 a.m. until 4:00 p.m. to show proof of residency and birth certificates for students. Families without online access will be able to register at the school on this day. The assessments are not being done for Willoughby Eastlake School District. If parents are concerned whether the student is actually ready, they can request an assessment be done, however it takes a long time to get it scheduled (via Anna Gross) Due to the birthday rule causing hardship amongst families, the Willoughby-Eastlake district pushed the birthdate back. It is currently not believed that volunteers will be needed; however, Sherry volunteered to be on call if she was needed to assist.
- CARNIVAL: Sat April 29 11:00 a.m. – 2:00 p.m. Set up with be on Friday at 3:00 p.m. volunteers are needed to help set up and help during the Carnival.

Below are some game refurbishments:

- Many will be repainted by Jeff.
- Eliminating games: Basketball Toss, milk bottle toss and clown face game.

- Possible new games: Angry Birds, Pool Noodle Throw Game, Clown Face change to a Troll Tree, selfie Photo Booth with props and students take pics with their phones.
- Redo the principal game. Turning the wheel turning game into the principal prize wheel. Need thoughts of prize ideas.

ANNOUNCEMENTS

- Camp Invention Scholarship Essays due: Fri Mar 10. This is a week-long summer camp at SOI (School of Innovation). The PTA will award 1 scholarship per grade level.
- 3rd Grade Period Ends: Mar 10
- No School (Spring Break): Mar 24 – Apr 2
- Next PTA Meeting: April 5, 2017 at 6:30 pm.
- Meeting Raffle Drawing Winner: Amanda Mitchell – The Cabin Restaurant Gift Card

Respectfully Submitted By:
Leslie Lynch,
Recording Seretary

FIND US!!!!

Website: <http://www.royalviewpta.org/>

Face Book: <https://www.facebook.com/royalview.pta?fref=ts>

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