**Royalview Elementary PTA Meeting Minutes**

April 6, 2017

**OPENING** (Laura Kramer)

* The meeting was called to order at 6:32 p.m.

**PRESENT’S REMARKS**

* Teacher’s please place all PTA mail (especially checks and cash) in the slot below the mail boxes which is a locked box. This prevents the money from getting lost.

**APPROVAL OF MINUTES**

* March’s meeting minutes were approved by: Sherry and Alyssa.

**TREASURER’S REPORT** (Kristi Petrecca)

* March Checking Balance: $18,378.37 March Savings Balance $48,596.28. Combined total: $66,977.05. The checking account balance includes Cookie Dough fundraiser money which will be moved to savings.

**VICE PRESIDENT’S REPORT** (Amanda Mitchell & Carol Bard)

* The following Thank You cards were received for the PTA:
* Thank you from Ms. Bezeredi, Mrs. Michalski, and Ms. Stancombe for the invitation to the Founder’s Day Dinner.
* Thank you from the 1st Grade teachers for making the 1st Grade Musical extra special, everyone enjoyed the cookies.

**LCC DELEGATE REPORT** (Laura Kramer)

* Next Mtg: April 20th which will include a Treasurer’s Workshop.

**SCHOOL BOARD REPORT** (Coletta Hirsch)

* No reports. The meeting was cancelled due to the fire at the Board of Education.

**PRINCIPALS REPORT** (Ms. Cantwell & Mr. Bender)

* March 17th was the Go Green Kindness Party for the PBIS Kindness of the Month Winners. The winners made green glitter slime and ate green sprinkled donuts.
* Currently in the 3rd round of MAP testing.
* The standard AIR Testing has begun.
* 5th Grade just finished ELA testing part 1 and 2. Grade 4 started ELA part 1 today and will continue with part 2 tomorrow.
* Compass Challenge – The challenge will end April 17th. There were over 6,000 tickets for January alone.
* Reimagine 19 Community Meeting April 12th 6:00 – 7:00 p.m. at North. This is the future of our district and where we are headed. This will be run by the principal’s form the following schools: North, Longfellow, Royalview, TJ, Eastlake Middle, and Willowick Middle.
* District-Wide Elementary Art Show April 19th at Grant 4:30 – 6:30 p.m.
* PTA was thanked for the pizza donation to all the Fire Stations and the Board of Education for assistance during the recovery efforts after the fire, it was much appreciated.
* Kindergarten Readiness Night April 20th & 27th at NCI in Eastlake from 6:00 – 7:30 p.m. Please register with the Board of Education first. This is for parents to see lessons being done by pre-schools to help prepare their children for Kindergarten for next year. A light dinner will be provided for parents.

**TEACHER REP REPORTS** (Kg, 1st, 2nd, 3rd, 4th, 5th, Special Ed, & Music)

**KG:**

* Just went on a field trip to the Science Center
* Did a sound demonstration and hands on experiment with project based learning in which the students got to figure out which house would hold up; based on “The 3 Little Pigs”. Used straw to build a house which was blown down with a hair dryer, then used sticks and finally Lego’s. also saw Lego exhibit.
* Captain’s Reading Program is being rolled out which will use a reading log. The goal is to do 60 minutes per week of reading for 4 weeks, which ends April 28th.
* Planting flowers and making observations on their growth.
* Preparing for the May 9th & 10th Recitals, which will consist of patriotic songs. Will be requesting Making Memories Money from the PTA for cookies due to parents and grand parents being invited back to the classrooms after the recitals.
* MAP testing will be conducted at the end of April.

**1st:**

* Captain’s Reading Program is being rolled out. Information was sent home today.
* Had a very successful cookie social prior to the Musical performance. The kids were dressed up for the performance as well as Ms. Cantwell and Mr. Bender.
  + Field Trip next month at Willoughby Fine Arts to do 3 different classes:
    - Dance Class – trained on hip hop dancing.
    - Art Class – painting and creating clay ceramics.
    - Acting Class.
    - This field trip opens students up to additional ideas and opportunities for scholarships.
  + Testing starts next week.

**2nd**:

* Had a recent field trip to the Science Center which was successful.
* Career Day will be done by a few teachers’ who are currently setting up appointments with parents to attend.
* Junior Achievement: A few teachers have set this up for their classes in which visitors come into the classes throughout the year.
* Buddy Baskets: candy filled baskets to share with other students for Easter.
* MAP testing currently being conducted this week.
* Captain’s Reading Program is just being rolled out.
* Running Records are still ongoing.
* Plan to use the Making Memories money to plan a picnic at Dudley at the end of the year. Pizza will be shared with parents as well as a snack.

**3rd:**

* ELA Air tests next Mon & Tues. Conducting MAP tests throughout the month. Math AIR tests April 25th & 26th.
* Assigned Captain’s Reading Program called “Book Tasting”. The students choose a book and make a book report in the form of an advertisement. This will be set up in the gym for the kids to look through in hopes to encourage them on exciting books and identifying books they would like to read over the summer.
* Field Trip May 16th Willoughby Fine Arts.
* Ice Cream Sunday Party end of May.
* Veggie U: Planting gardens in the classrooms to watch grow and learn.

**4th**:

* AIR tests were today and it went well. Part 2 of ELA tests are tomorrow.
* Dying Easter Eggs next week to discuss the liquid and physical changes for Science.
* Earth Day: Math mystery called “The Case of the Litter Bug”. Math must be done to find out who littered.
* MAP testing starts soon.

**5th**:

* Field Trips: May 19th Good Times, Cleveland State with food provided by Rascal House & I-Max Theatre extended day. May 9, 10, & 11 Art Museum. May 24th Perry Pool extended day. Last Day of school walking to Manry.
* Mayor’s Challenge will be to purchase a bench in dedication of the late Mayor Bonde.
* Reading AIR tests went well. Math AIR will be April 19th & 20th. Science AIR April 27th & 28th.
* Bake Sale for 5th Grade Field Trips will be done at the Carnival.

**Special Ed**:

* Mostly meeting with parents to finalize goals for the students for next year.
* Conducting meetings for the extended school year (ESY). The purpose of this is for the students to keep up with their skills or gain additional skills over the summer.
* The swing is finally up for the sensory level of MAP & AIR testing for all grade levels.
* Worked with the welding program to build brace supports for the net swing ordered by the Board.

**CHAIRPERSON’S REPORT’S**

* CARNIVAL (Jenna Senol): Jenna, Geoff, & Laura have been working on planning for the Carnival. games to replace older games (Angry Birds with cardboard boxes and balls, javelin throw with pool noodles, changing the principal’s pockets game to the principal’s wheel game, & changing the clown to a cute troll tree which will be painted by Mrs. Carnett).
  + New Activities:
    - 5th Grade Bake Sale.
    - Book Fair – Buy 1 get 1 free event.
    - Marco’s pizza box Jenga game with small prizes.
    - Selfie Photo Booth with props.
  + Continued Activities:
    - Cotton Candy – a machine will be rented. The walls will be cleaned after the Carnival.
    - Cake Walk – this will be changed in to using cupcakes
  + This is a family event and all family members are strongly encouraged to attend and participate in volunteering for the games.
  + Concession – the order to Rudy’s will be placed 2 weeks prior to the Carnival.
  + There are Carnival Co-Chairs this year who will be meeting soon to discuss the roles and needs during the Carnival activities.
  + The teacher’s will have paperwork to distribute to students regarding the Carnival activities as well as selling pre-sale tickets. The teachers will soon be informed of the classroom assignments for the specific activities. Teachers will have a sign up sheet posted in the office tomorrow requesting 1 hour time volunteering to sell tickets at the door. Teachers were also asked to send reminders to parents via email or remind texts about the volunteering needs.
* MEMBERSHIP (Laura Kramer): 330 members.
* SPIRIT WEAR (Laura Kramer): Laura is working with a potential new vendor using a different softer textured shirt and has quotes coming in. She is also requesting the opportunity to order quarterly with the vendor handling the order forms and not having a minimum requirement. No new SPIRIT Wear sales.
* PTA SCHOLARSHIP (Kristi Petrecca): The Scholarship deadline has been extended to April 28th due to the High Schools not receiving the applications soon enough. The packets will be sent for review by May 4th and must be returned by May 12th. The winners will not be announced at the next PTA meeting; however they will be announced prior to the end of the school year.
* COOKIE DOUGH FUNDRAISER (Amanda Mitchell): Total number of items sold: 1,715, total sales: $26,168 with a profit to the PTA of $10,467. Last year comparison: total sales: $30, 646 with a profit of $12,258; however there is minimum work involved for the PTA/volunteers and the items cost much less, therefore it is believed this is still a beneficial fundraiser. Delivery went well without issues. There are 81 students who will get a can of silly string to spray Ms. Cantwell. It was decided to have the winner’s conduct the spraying and let the classes walk through after it is complete to see the results due to saving class time.

**WAYS & MEANS**

* POPCORN (Amanda Mitchell): March: Same day orders: 203 with a total of over 550 bags popped. The profit was $45.65 after purchasing supplies at $55.85. Next popcorn day April 21st.
* SCHOOLa (Laura Kramer): $2.85 profits.
* MARCO’S PIZZA NIGHT (Laura Kramer): March 2nd Box Night: 176.5 orders with a profit of $190.90 store orders & $552.60 online orders. Mrs. Tompkins’ and Mrs. VonSeggern’s classes were the top classes awarded with Pizza Parties. The last Marco’s nights are April 25th & 26th. Royalview is currently at the 17th (in the top 30) for the Extra Marco’s Cash prize which is the $1,000 rank.
* FUNDRAISING UPDATE (Laura Kramer): Fundraising total YTD including Marco’s, Cookie Dough and checks from Kohl’s: $43,813.65.

**OLD BUSINESS**

* MATURI TEA (Coletta Hirsch): Currently working on obtaining different hygiene items (lotions, shampoos, sprays, etc.) for both boys and girls. The boys have been included this year due to not having he evening event for the girls.
* FIELD DAY (Laura Kramer): John Raskan was unable to attend due to a track meet. Laura and John met with Ms. Cantwell and Mr. Bender to discuss the Field Day activities and potential changes:
  + 2 New Stations
    - Indiana Jones Cage Ball (removing the sac race and Houdini hoop game)
    - Water type game – John is currently looking into this game idea.
  + Theme: Class Color: Each grade level will work together to pick a different color within the grade levels.
  + T-Shirts: Due to the high expense it was decided that the students can wear their class colors or tie-dye shirts, etc.
  + Lunch Time Changes

The timeline for lunch will be the same; however a better organized structure will be created having designated areas for each grade to eat which will result in less chaos. Parent volunteers will be needed for the lunch period.

* + Indoor Assembly
  + Entertainment: A magician/entertainer. The cost is $800 total for both 45 minute shows: 10:30 – 11:15
  + Rain Day: The rain day for Field Day will be the next day.
* CAMP INVENTION ESSAY WINNERS (Laura Kramer): 13 Total Essays were submitted for the principal’s to review. No submissions were received for the 5th grade; therefore an additional name was chosen from another grade. winners:
  + Kg: Carter Engel
  + 1st: Jocelyn Jarrows
  + 2nd: Alexander Rosenbloom and Drew Morbeto
  + 3rd: Johnny Lynch
  + 4th: Gabby Cinatto.
    - Laura is working on getting the students registered and submitted the paper work to Lisa Reed (SOI.)
* NOMINATIONS 2017-2018: Below are the current Board Members for the 2017-2018 school year:
  + President: Laura Kramer
  + VP1: Amanda Mitchell
  + VP2: Angela Gardner
  + VP3: Geoff Greenway
  + Secretary: Leslie Lynch
  + Treasurer: Kristi Petrecca
  + The nominating committee met and voted for these members. The board members names must remain posted for one month to allow for any additional applications. If additional applications are received a special election will be conducted.

**NEW BUSINESS**

* 5th GRADE SPLASH PARTY & T-SHIRTS (Laura Kramer): Mindy Lebowitz is the committee chair working with Mrs. Geiger to plan the event (obtaining parent volunteers, obtaining a quote and getting t-shirts printed, work with the 5th Grade teachers to get students signatures to put on all the t-shirts).
  + The last 3 years of 5th grade graduating classes have been framed and given to Ms. Cantwell to be hung soon. A frame has already been purchased to hang for this year’s class.
* WALDAMERE WATER WORLD (Amanda Mitchell): June 25th has been booked for Royalview Waldameer Day. Tickets will be sold April 24th through May 15th. Waldameer sells the ticket to Royalview for $19.50 and are sold to parents for $20. The additional changes allows for purchase of gifts. Parents and grandparents entering the park do not have to purchase a ticket if not riding on the rides. The regular admission ticket prices are $38.00 each. Amanda will also be selling a lunch combo ticket for $5. Point cards will not be done this year to prevent confusion. These tickets are usable any day in May or June, not in July and also usable for 2 weeks in August. Flyers will be distributed to the teacher’s to send home soon. 300 tickets have been ordered.
* 2017-2018 COMMITTEES (Laura Kramer): There are a few committee’s that need to be formed now to allow for better planning due to events coming up early in the school year and meetings occur prior to school starting:
  + Fun Run: Meetings occur during the summer to help plan the events due to the Fun Run occurring in September which allows for better preparation. 5-6 Committee members are needed. Kristen Morbeto was the Committee Chair this year and will not be able to run the committee next year
  + Teacher Appreciation Week: Coletta Hirsch is the current Committee Chair and will not be able to chair the committee next year. A volunteer is needed to chair the committee next year and shadow Coletta this year so they are aware of what needs to be done next year to plan the necessary events. Please let Laura know if you know of anyone interested in this committee.
  + Laura will distribute the listing of committee member needs to the parents.

**UPCOMING EVENTS**

* CARNIVAL: April 29th

**ANNOUNCEMENTS**

* No School (Easter Break): April 14-17
* Teacher Appreciation Week – Week of May 1st through 5th
* Next PTA Meeting: May 4th at 6:30 pm.
* Meeting Raffle Drawing Winner: Leslie Lynch – Subway Gift Card

Respectfully Submitted By:

Leslie Lynch, Recording Secretary

**FIND US!!!!!**

**Website:** [**http://www.royalviewpta.org/**](http://www.royalviewpta.org/)

**Face Book:** [**https://www.facebook.com/royalview.pta?fref=ts**](https://www.facebook.com/royalview.pta?fref=ts)

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