

Royalview Elementary PTA Meeting Minutes
May 4, 2017

OPENING (Laura Kramer)

- The meeting was called to order at 6:34 p.m.

APPROVAL OF MINUTES

- March's meeting minutes were approved by: Sherry and Alyssa.

GUEST SPEAKERS

- Willowick Middle School Vice Principal, Brett McCann, attended to introduce himself to the parents and to encourage participation in the Middle School PTSO which consists of 3 board members currently and 2 for next year. Due to it being a difficult transition, the principal is working on a program to help the 5th grade students transition better into 6th grade. There will be 8th grade students assisting and leading this initiative.
- The IBB team (James Schleicher & Gary Caluducan) business has grown and they would like to give back to the Lake County Communities by offering their volunteer services and offer to assist parents in determining ways to help save for both college and retirement. This company also sponsored the Fun Run t-shirts.

TREASURER'S REPORT (Kristi Petrecca)

- April Checking Balance: \$7,948.24 April Savings Balance \$10,314.55. Combined total: \$66,681.47.

VICE PRESIDENT'S REPORT (Amanda Mitchell & Carol Bard)

- The following Thank You cards were received for the PTA:
 - o Mrs. Santell for the gift card and burp cloths.
 - o W-E Board of Education for lunch during the transition to SOI after the fire.
 - o Willoughby Fire Department for lunch after assisting in the Board of Education fire.
 - o Mrs. Zappola for the dodge ball microphone, which is out of stock and will arrive soon.
 - o 2nd Grade Teachers for the treats and support.
 - o 4th Grade Team for goodies all week.
 - o Janet for Administration Day for the Gerbera Daisy and gift card.
 - o Mrs. Carlson for gift card.

LCC DELEGATE REPORT (Angela Buemi)

- Next week will be the last meeting of the year. It was confirmed that the Royalview PTA meetings will maintain on the 1st Thursday each month; Angela will take this information back to the LCC who is trying to arrange meetings without conflicts.

SCHOOL BOARD REPORT (Coletta Hirsch)

- The top 10 seniors from South High were at the meeting and discussed what their college plans were.
- The Board of Education will remain stationed at SOI through the end of next year when the new Board is built. The Board is awaiting insurance information to determine if the Board will be rebuilt on site or moved to a different location.
- Angela Buemi or Kim are potential School Board Representative replacements for next year.

PRINCIPAL'S REPORT (Ms. Cantwell & Mr. Bender)

- The Carnival events went very well and the new games were a success. The principals loved the new Principal Prize Wheel and will be using it during the school year for the PBIS program.
- The PTA was thanked for their teacher appreciation events.
- AIR and MAPP testing are nearly complete, approximately 500 students have completed testing.
- The Compass Challenge times will be available soon.
- The Captains Reading Program Game night will be at the Captain's Stadium on May 19th at 6:30.
- The construction project will begin the week after school ends and will consist of the following:
 - o Replacement playground from Washington.
 - o Windows
 - o Changing the front parking, and keeping the parking lot in front of the offices.
 - o Additional blacktop space.
 - o Bus pick-up/drop off location move to behind school, allowing for ease of traffic in the front of the school for parent pick-up/drop off.

TEACHER REP REPORTS (Kg, 1st, 2nd, 3rd, 4th, 5th, Special Ed, & Music)

KG

- Testing is complete.
- Concert will be next week and the students will sing patriotic songs.
- Currently using the ABC countdown for the last 25 days of school (i.e. N = Necklace/Neck-Tie Day, Q = Quiet Day, etc.).

1st

- Field trips were done this week to the Willoughby Fine Arts in which students acted, danced and painted artwork.
- Currently using a countdown for the month of May with counting instead of ABC's.
- Testing is complete.
- Writing Diagnostics have been started or finished for most students.

2nd

- End of the year tests are completed.
- Currently working on Writing Diagnostics.
- The Making Memories program will be a field trip at Dudley with pizza and parents; however it will be split into 2 days to accommodate large groups. This was approved by the board.
- Junior Achievement continues.
- Beth Bolis from OSE is finishing up her recycling program. The last day will be Monday in which she is educating students on paper recycling.
- Science: Studying the lifecycle of a butterfly and the weather.
- Social Studies: Doing animal research and completing biography reports.

4th

- Some classrooms are doing a book buffet in which the students do a book report and pretend it is food. Some classes are participating in Lettuce Do Good which consists of growing lettuce indoors hydroponically.
- There will be a virtual field trip of a hog farm to learn the economic effect.
- The Garfield House in Mentor will come to speak to the students.
- The entire school will put out pinwheels.
- Please remember to ask teachers what color your students should wear for Field Day.

5th

- AIR & MAPP testing are complete. There is one more student to complete DIBELS.
- Maturi-Tea talk is tomorrow.
- 3 Field trips over next 2 weeks in addition to Field Day.
- The Special Ed students will visit the Middle School to help prepare for the transition.

Special Education

- Students are following in the same programs and activities as the regular grade levels.
- There will be an Ice Cream Social for the Special Ed classes in which parents will attend and awards will be given.
- Special Ed students are paired with their classes for Field Day and will have assistance with wheelchairs.

Music

- Kindergarten concert is split into 2 days both in the afternoons:
 - Tuesday Mrs. Cox, Mrs. Smith. and Mrs. Vosicky.
 - Wednesday Mrs. Tompkins, Ms. Maikut and Mrs. Santell.
- Monday the 5th graders will sing the Star Spangled Banner at the Captains game.
- The 3rd, 4th and 5th graders will be working on a creating a basketball routine to a song.

CHAIRPERSON'S REPORTS

- MEMBERSHIP (Joyce Keough): 330 Members
- SPIRIT WEAR (Laura Kramer): No new sales. New shirts and ideas forthcoming for next year.
- PTA SCHOLARSHIP (Kristi Petrecca): There were 9 applications submitted (1 scholarship awarded since under 10 applications received). Packets were distributed to the committee to review and votes must be turned in by May 12th. The winner will be announced the week of May 25th.
- CARNIVAL (Jason Sabol): All volunteers were thanked. Jason will take all receipts and put them into a spreadsheet to help create an inventory for next year. 321 tickets sold which is down from last year. Tickets sold at the door was \$1,819.75. \$710.45 spent on food. The updated games and book fair was well received (book fair buy one get one free, cup cakes donated by baker/parent, etc.) The North High and Middle School students assisted at the Carnival. Next year the carnival will be moved back to March due to unable to obtain as many student volunteers and sports interferences. The parent and sister bakers ran the kitchen during the Carnival and will assist next year.
 - Book Fair: \$1,933.64 sold. This is the largest sale from a book fair, especially in such a short timeframe.
 - \$180 was made for the 5th grade bake sale.
- TEACHER APPRECIATION WEEK (Coletta Hirsch): Mon: Yogurt, fruit & chocolate chip day. Tues/Thurs:

Gift card drawings (Visa card, Spa Day, Office Max, 2 Captains Game Tickets). Wed: Local area woman made items for teachers (Males: lip balm, after shave and body spray. Females: Lavender calming sprays), Fri: Chicken and side salad luncheon with a cake desert.

- MATURI-TEA (Coletta Hirsch): Boys will receive a fresh scented body spray, bar of soap and lip balm. Girls will receive vanilla body spray and soap as well as cinnamon lip balm. Laura will post pictures of the items on Facebook.
- WALDAMEER WATER WORLD (Amanda Mitchell): Ticket sales continue through May 15th. \$20/ticket (\$18 savings). Good any day in May and June and last 2 weeks in August. Good for both amusement and water parks. The school day with the pavilion will be on June 25th. There are no profits made from this, it is a service.

WAYS & MEANS

- POPCORN (Amanda Mitchell): April: 625 bags popped. Same day sales; \$135. Supplies: \$66.64. Profit of over \$68. Last Popcorn day May 12th.
- SCHOOLa (Laura Kramer): No updates.
- MARCO'S PIZZA NIGHT (Laura Kramer): April 68 orders with a profit \$277.57 and YTD profit \$3962.85. Class pizza party winners: Mrs. Ross, Mrs. Geiger, and Mrs. Reutter. Harry from Marcos enjoyed the Pizza Box Jenga game at the carnival and so did the students.
- FUNDRAISING UPDATE (Laura Kramer): Fundraising total YTD: \$45,591.22 which will increase once determined how much will be awarded for the Marco's School Challenge. \$6,500 was made from the Kohl's Care Program in which volunteers come to assist in events and pay the PTA.
 - The Cookie Dough fundraising winners who sold 10 or more items will spray silly string on Mr. Bender. This event will be May 16th at 1:30. Amanda will put slips in the teacher mailboxes for the students who won, this will be their entry ticket to receive a can of silly string. The winners will come down for the event, and the remaining students will parade through to see it afterwards.

OLD BUSINESS

- PTA BOARD NOMINATIONS 2017-2018 (Laura Kramer): There were no additional applications for the board next year. The PTA members gave a final vote for the following board for next year:
 - President: Laura Kramer
 - VP1: Amanda Mitchell
 - VP2: Angela Gardner
 - VP3: Geoff Greenway
 - Secretary: Leslie Lynch
 - Treasurer: Kristi Petrecca
- 2017-2018 PTA COMMITTEES (Laura Kramer): There are a few committees in which volunteers are needed to assist in chairing so the planning can begin over the summer. Volunteer sheets were distributed which include what the responsibilities are, and volunteers need not commit to all responsibilities as they can be shared amongst multiple volunteers. Below are the committee chairs needed:
 - Teacher's Appreciation Week
 - Road Runner Dash
 - Maturi-Tea
 - Fundraising

AUDIT & BUDGET COMMITTEE (Laura Kramer): 2-3 volunteers are needed to sign up to review the books and receipts to be sure everything matches up. It would be easier if the budget and audit committee met at the same time. A volunteer sheet was distributed for volunteers to sign up.

UPCOMING EVENTS

- FIELD DAY (Laura Kramer): May 17th (rainout date May 18th). Teacher packets will be emailed soon. Below are some of the events:
 - are indoor assembly with a magic show
 - Lunch will change to have specific areas for lunch instead of everyone in one large group.
 - Packets will have all the information and details along with information to send home to the parents.
 - A map will be distributed to the teachers to know where everything is occurring. There are 2 new stations (2-liter bottle race & beach ball relay). The map includes locations for each grade level lunches.
 - Parent volunteers will be needed to run the stations and help with students at lunch. Volunteers can stay all day or come in for just certain timeframes. A sign up will be included on the flyer as well as an online sign up.
 - The kids need to bring a beverage or a wottle bottle. The PTA will supply a large jug of water and cups for the

students who forget.

- The class colors are included on the flyer.
- There will be a banner and pictures after the ROCKS RUN.
- 5th GR SPLASH PARTY & T-SHIRTS (Laura Kramer): Mindy has been working with Kristen on the planning for taking over the committee next year. The 5th grade students are signing a graphic so the signatures can be scanned in and placed on the t-shirts.
- GRADE LEVEL AWARDS:
 - 2nd Grade May 22nd @ 1:15p.m.
 - 3rd Grade May 22nd @ 9:30 a.m.
 - 4th Grade May 23rd @ 9:30 a.m.
 - 5th Grade May 23rd @ 1:15 p.m.
 - Parents are welcome to attend; however space is very limited and not all students receive awards.

ANNOUNCEMENTS

- Teacher Appreciation Wk: May 1-5
- Compass Rewards Days: May 11th & 12th (Additional information will be given to teachers soon). Each student who participated will receive 1 ticket to Pioneer Waterland for a value of \$25. This is a ticket not a flyer, so if it is lost it cannot be replaced. The eggs were given to the noon aides who gave the prizes to the students with Royalview Dollars and the students were very excited with them.
- Volunteer Appreciation Social: Sunday, May 21st 5:00 pm. Buffalo Wild Wings Willoughby
- Last Day of School / 5th Grade Graduation / Clap Out: Thursday, May 25th
- Meeting Raffle Drawing Winner: Debbie Sacoon – CPs Gift Certificate

Respectfully Submitted By:
Leslie Lynch,
Recording Secretary

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