

Royalview Elementary PTA Meeting Minutes
September 7, 2017

MEETING CALLED TO ORDER/PRESIDENT'S COMMENTS (Laura Kramer)

- The meeting was called to order at 6:30 p.m. All were welcomed and thanked for attending. The board members were introduced. All board members are available if any new parents have questions.
- 2017-18 PTA Budget Presented and approved by majority vote. The budget is split into 2 columns to track expenses as well as income.
- Volunteers do not have to be fingerprinted unless they are working with students individually (i.e. assisting teachers with literacy, etc.). The fingerprinting is good for 5 years. If anyone wants to be fingerprinted they can see the secretary at the main school office to complete the appropriate application process, please do not go directly to the Board of Education. The Board of Education is currently located at the School of Innovation at 32500 Chardon Road. Volunteer needs are included in the PTA packets; however sign up sheets are also distributed at the PTA meeting prior to the event as well as Facebook posts, etc.
- Room parent information will be sent to the parents as well and fingerprinting is needed. The room parent deadline is September 29th and notifications will be sent out in the beginning of October. Teacher guidelines will be sent to the chosen room parents. The room parents help coordinate what the teacher needs for events in the classroom. 3 Parents are allowed to attend parties for each classroom, with one being the room parent and the other 2 chosen by the teacher. All room parents must be PTA members.

APPROVAL OF MINUTES

- May's meeting minutes were approved by: Sherry & Alyssa

TREASURER'S REPORT (Kristi Petrecca)

- The July & August Treasure Reports were distributed. August Checking Balance: \$53,915.97. August Savings Balance \$49,501.07. Combined Total \$55,022.57.

VICE PRESIDENT'S REPORT (Amanda Mitchell)

- None

LCC DELEGATE REPORT (Kim Kolenc)

- Kim Kolenc will be attending the Lake County Charter PTA meetings and will give the monthly updates at the Royalview PTA Meetings. The LCC is the local chapter of the PTA.

SCHOOL BOARD REPORT (Angela Gartner)

- The first meeting will be on September 11th. Angela will report back next month with updates.

PRINCIPAL'S REPORT (Ms. Cantwell & Mr Bender)

- MAP (Measure Academic Progress) Testing is occurring in most grades. These tests occur in the Fall, Winter & Spring.
- Grades 1-5 are starting DIBELS.
- Kindergarten will start KRA testing. This is a full assessment at the beginning of the year.
- Open House will be Oct 10th (Grade K, 2 & 4) & 11th (Grades 1, 3 & 5).
- First PBIS ROCKS Assembly has occurred. ROCKS (Respect, Ownership, Cooperation, Kindness, & Self Control) is a positive behavior incentive system.
- Lunch and recess periods have been better divided to have less kids at one time. There is a 5 minute transition in between each class. The teachers indicated that this is much more manageable for both the teachers and students. Additional noon aides have been hired to assist during lunch and recess periods. Laura will get the recess toys (balls, etc.) from the PTA room for the students.
- The traffic pattern has changed to allow parents to exit not only on Pendley but also onto Royalview Drive. This change occurred to help allow better traffic flow for dropping off students. There is a need to keep a safety lane open to drive safety equipment through in case there was an emergency; however due to high congestion during the first few days of school, the mayor and Police Chief agreed to allow this lane to be used to minimize congestion. An additional crossing guard has been added through the school district to assist with the east parking lot. The Police Chief has been very helpful in aiding in the traffic pattern changes for the first few days of school. Removable barriers are currently being looked into to utilize to block off the safety lane after student drop offs. There are designated visitor parking spots in the front of each building. The teachers are parking in the parking lot by the middle school to allow more parking for parents and visitors.

TEACHER REP REPORTS (Kg, 1st, 2nd, 3rd, 4th, 5th, Special Ed., Specials)

- KG: The students are getting better with groups. Working on Math, Reading and Daily 5. Some teachers started MAP testing. Challenges include using computers for first time students. The KRA (Kindergarten Readiness Assessment) is an assessment where students listen to a story and are asked comprehension questions to obtain a student's baseline to help teachers know what their needs are.
- 1st: Mrs Aho is a new 1st grade teacher. MAP testing has begun. Students are currently reviewing letters and letter sounds. Working on reading. Reviewing addition from Kindergarten then will move into subtraction. Currently planning a Spring Field Trip.

- 2nd: DIBELS and MAP testing are currently being done. The Box Top Challenge has been kicked off. Working on letters and cards for Hero Day on September 11th. University Hospitals will be coming in for a Healthy Hero Assembly to help educate the students on germs and healthy habits. Multiple teachers are having issues accessing the Character link for the Fun Run. Laura Kramer will see if there is an internal IT issue.
- 3rd: DIBELS testing is being done. Working on map skills; character traits, action stories, & baseline. All students are reading the story "Wonder". The classes will become Wonder Certified Classrooms. The movie "Wonder" will be out in November and there are many activities being done with the classes to promote kindness which is being tied in with this initiative. The activities will go through April. Each 3rd grade class is partnering up to help affected schools by Hurricane Harvey and to help obtain new classroom supplies for the students.
- 4th: Mrs. Parsons is a new teacher for the 4th grade. This is the first year in which the students are switching classes throughout the day and the process is going well. Working with students to get logged on to Google Classroom. Art lessons were this week and will be again next week from the district art teacher. Letters are being written for local Heroes for Monday. Students are starting to do the "Story of My Name", in which the students go home and interview parents, then write a short story about the origin of their name.
- 5th: Finishing up plans for the Lolly Trip in October. Looking into additional field trips to the Art Museum, Orchestra and attending the movie "Wonder". Also participating in the Wonder program and are focusing on the bullying aspect of the story (a boy born with facial deformities). Started the DARE program. Starting art lessons. Working on letters for Local Hero's Day. Mrs. Rayl sells \$2 Smens and \$1 Smencils which are fun smelling pens and pencils. It is said that aesthetically pleasing smells help the frontal lobe brain activity which increases endorphins for better learning. The proceeds made from selling these items are used strictly for the school court yard care (i.e. pond, plants, etc.). These are sold during school hours and at the Holiday Extravaganza and Carnival. Due to the Kindergarten students taking longer to look at these items, they will start letting those students into the school 10-15 minutes early to allow them to see and purchase these items.
- Special Ed: a very diverse group. There are some new students this year. Picture cards will be done for Hero Day.
- Music: The 4th Grade Musical will be Nov 2nd. The students will sing "You're a Hero" outside for the police (weather permitting).

CHAIRPERSON'S REPORT'S

- **MEMBERSHIP** (Joyce Keough): currently at 145 members, 19 of which are faculty. A PTA card and CPs coupon/coin will be returned home to confirm your membership. Tomorrow is the last day to be entered in for the early bird membership prizes for 4 tickets to the Cleveland Aquarium (donated by Northeast Ohio Parent Magazine) and a \$50 gift card. September 22nd is the grand prize deadline for membership: Family Zoo Membership, Family Science Center Membership, Family Fun Night Out, Parent Night Out, 4 \$25 Gift Cards (faculty members only)
- **SPIRIT WEAR** (LAURA KRAMER): All remaining stocked SPIRIT Wear is available at clearance by submitting an order form. Monica P. will be taking over the SPIRIT Wear which will be done via quarterly orders only, with no items kept in stock. The quarterly deadlines will be around the Open House, Holiday Extravaganza and Carnival. The new SPIRIT Wear options will include, polo's, long sleeves, 3 quarter zip shirts, sweat pants, baseball hats, visors, and winter knit hats with embroidered logo. You will have the option for approximately \$2 to add your child's name to the apparel.
- **PTA ROOM PARENT** (Amanda Mitchell):
- **ROADRUNNER DASH FUN RUN** (LAURA KRAMER): The pep rally kick-off is next Wednesday and gets the kids and teachers pumped up and have a big display. The theme last year was "Back Yard Box Office" and this year will be "Castle Quest" which is about being brave and how to become brave. This teaches them 6 or 7 virtues of how to become brave. The pledge books are crowns. Packets will be sent home on Wednesday with all information and letters explaining the event. Teacher packets will be distributed tomorrow. There will be 7 days of Fun Run and a new video available daily. Lots of communication is posted through Facebook and twitter. 12 Sponsors were obtained for the t-shirts this year, which will have logo's on the back of the shirts. The PTA will pay for the remainder of the t-shirt cost. Shirts will be royal blue. Along with this program, the company offers a year long Character program which can be incorporated with the PBIS program. The Fun Run will be on Sep 22nd (rain date 25th). It will be decided on Thursday if the date needs changed. If inside, it will be split into 2 sessions due to limited space and a glow run will be done instead. Volunteers will be needed and siblings will be allowed to assist at the water booth.

WAYS & MEANS

- **HOLIDAY EXTRAVAGANZA** (Cathy Naro): Event on December 1st from 4p-8p. The cost is \$25 per table for vendors. Last year's vendors have been contacted and there is still room for additional vendors. If anyone knows of any vendors or ideas from other craft fairs, please let Cathy know. The requirement for vendors is to have 30-50 items under \$5; however they can have higher priced items as well. There is always a need for men and boy type items to have at this event. The 5th grade is not doing the bake sale this year. It may be looked to see if a Girl Scout or Boy Scout troop would like to do a bake sale. The Middle School and High School students will assist by taking the elementary students secret santa shopping at this event.

- POPCORN (Laura Kramer): The first popcorn days will not be until October this year. Amanda Mitchell is currently looking into another popcorn machine due to the high volume last year. Prepaid pop-corn forms are due September 29th which is \$3 for the entire year.
- SCHOOLa (Laura Kramer):
- MARCO'S PIZZA NIGHT (Laura Kramer):

OLD BUSINESS

- AUDITS 2016-17 (Angela Buemi & Alyssa Zappola): The PTA books and receipt were audited and were determined to be very well organized and no issues noted.

NEW BUSINESS

- FUNDRAISING 2017 GOALS (Laura Kramer): The main fundraisers will be the Fun Run and Cookie Dough sales. The KidStuff will not be done this year as a fundraiser. Amanda Mitchell is looking into a coupon card fundraiser instead. The goals for this year (continued from last year due to high expense):
 - Playground equipment. The new playground equipment was supplied by the school district. Additional funds from the PTA fundraising is planned to go towards the following:
 - Swing area updates
 - Adding special needs equipments (i.e. swings)
 - Remove fencing
 - Adding tech tile moving boards, etc.
 - Vendors will be investigated and pricing will be obtained.
 - Possible concrete cornhole board games, similar to at Manry Park.
 - The Fun Run money raised will go towards these items as well as some items for indoor recess and additional balls for outside recess.
 - Chrome Carts - some laptops may be converted to chrome carts.
 - Working on a few other projects to obtain grants; however PTA fundraising money may be needed if grants not obtained.
- BUDGET APPROVAL (Laura Kramer): The budget was briefly reviewed and approved by majority vote. Many of the income shown on the budget are not intended to make profit; however profit can be obtained based on the possible sale:
 - Popcorn
 - Kohls Cares Program - Kohl's donates money for each employee they send to volunteer, and there are double bonus days.
 - Marco's Pizza Nights
 - SCHOOLa - this is still showing due to potential profit that is possible due to items submitted that are still for sale.

UPCOMING EVENTS

- HONOR OUR LOCAL HEROS DAY: Mon Sep 11
- ROADRUNNER DASH FUN RUN PEP RALLY (during school: Sep 13)
- KG VISION SCREENING: Sep 14, 21. Volunteers will e needed for this event.
- ROADRUNNER DASH FUN RUN: Fri, Sep 22 (Sep 25 rain date)
- MARCO'S PIZZA DAYS: Sep 26 & 27.
 - 15% phone and store orders & 20% of online orders go to Royalview PTA. Marco's offers a Local School Challenge in which the winning school receives up to \$5,000 at the end of the school year. Royalview has received \$1,000 the last 2 years. The schools earn pizza points for all orders. Pizza points are also earned for all online orders any day, not just Marco's Nights. Top classroom orders win pizza parties from Marco's each month.

ANNOUNCEMENTS

- Next PTA Meeting: Oct 5th at 6:30 pm. Meetings are usually on the 1st Thursday, with the exception of November due to the 4th Grade Musical. November's PTA mtg will be moved to the 2nd Thursday.
- Meeting Raffle Drawing Winner: Mrs. Zenz Kohls Gift Card.

Respectfully Submitted By:
 Leslie Lynch,
 Recording Secretary

FIND US!!!!

Website: <http://www.royalviewpta.org/>

Face Book: <https://www.facebook.com/royalview.pta?fref=ts>

Twitter: @RoyalviewPTA <https://twitter.com/RoyalviewElementaryPTA>