



Royalview PTA

# Volunteer Form

## Positions and Committees

### 2019-2020

NAME

PHONE

EMAIL

STUDENT & TEACHER

#### Elective PTA Board Positions (2019-2020) - Mark box if interested in open position

= position filled for the year

- |  |  |   |   |
|--|--|---|---|
| <input checked="" type="checkbox"/> President        | <input checked="" type="checkbox"/> Vice President 3 | <input type="checkbox"/> LCC Delegate 1 | <input type="checkbox"/> School Board Rep 1 |
| <input checked="" type="checkbox"/> Vice President 1 | <input checked="" type="checkbox"/> Treasurer        | <input type="checkbox"/> LCC Delegate 2 | <input type="checkbox"/> School Board Rep 2 |
| <input checked="" type="checkbox"/> Vice President 2 | <input type="checkbox"/> Secretary                   |   |   |

#### PTA Committee & Volunteer Opportunities

There are many ways to be involved at Royalview. If interested in leading a committee or to volunteer check the appropriate box. Events vary from in school activities, evenings, and weekends. A 2nd chance volunteer form will be sent out for (most) events a month before the event date. See school calendar for dates ([www.RoyalviewPTA.org](http://www.RoyalviewPTA.org)). **Committees with a (\*) by it means we are in need of volunteer commitments ASAP for next year!**

##### BAKE SALE \*

- Chair/Co-Chair (1)
- Volunteer - Help manage table and sell baked goods.
- Committee (1-2)

##### BOOK FAIR

- Chair/Co-Chair (2)
- Set-Up: set up tables and unpack books in library
- Committee (2-3)
- Student Helpers: help students shop for books according to their grade level
- Clean-Up: repack books/items into boxes and clean up library

##### CARNIVAL\*

- Chair/Co-Chair (2-3)
- Cooks: Volunteers needed for food prep
- Committee (1-2)
- Games: Volunteers are needed to help work the games. 1 hour increments available.
- Game Building/Restoring: Create new games, restore old games, fix broken items
- Kitchen: Serving people, restocking
- Set Up: bring down games from PTA room and set up in classrooms.

##### COMMUNICATIONS\*

- Social Media: PTA Website, Facebook, Twitter, Parent Emails
- Bulletin Boards
- Event Posters
- Community Liaison: reaching out to area businesses/leagues/groups for support.

##### FIELD DAY

- Chair/Co-Chair (1-2)
- Volunteers - help run the stations that the students visit. AM, PM, and all day slots.
- Committee (1-2)

##### FUNDRAISING \*

- Chair/Co-Chair (1-2)
- Fun Run- Prize Patrol, making copies, decorating, attend event, hand out t-shirts, volunteer help
- Committee (3-4)
- Marco's Pizza - Box night help needed. Count/deliver/pick up pizza boxes from teachers
- Winter Fundraiser (to be determined)
- Spring Flower Sales - set up, flyers, coordinate

More on back →

<b>HEALTH/SAFETY PROGRAMS (1-2)</b>	<input type="checkbox"/> Vision, hearing, teeth cleaning, and Heart Healthy program are held throughout the year. Volunteers escort students from classroom to program, help manage activity tables, etc. <input type="checkbox"/> Maturi-Tea Event for 5 <sup>th</sup> grade students
<b>HOLIDAY CRAFT SHOW *</b>	<input type="checkbox"/> Chair/Co-Chair (1-2) <input type="checkbox"/> Committee (1-2)
<b>LIBRARY</b>	<input type="checkbox"/> Volunteers are needed to help with set-up, vendor check in, raffle table, PTA table, and more <input type="checkbox"/> Volunteers will check books in and out and reshelv books. Help with daily tasks.
<b>MEMBERSHIP *</b>	<input type="checkbox"/> Chair/Co-Chair (1-2) <input type="checkbox"/> Committee (2-3)
<b>MUSIC PROGRAM</b>	<input type="checkbox"/> Help promote PTA membership, help at PTA table at school events, create posters. <input type="checkbox"/> Help music teachers make student crafts, sets, props for student music programs.
<b>ON CALL</b>	<input type="checkbox"/> Volunteer is available any day or time to come in and help
<b>POPCORN</b>	<input type="checkbox"/> Chair/Co-Chair (1-2) <input type="checkbox"/> Volunteers help pop the popcorn, stuff bags, delivery, and clean up. 1x/month.
<b>SKATING PARTY</b>	<input type="checkbox"/> Chair/Co-Chair (1-2) <input type="checkbox"/> Assist at the PTA table and help children fill out tickets for the raffle prizes.
<b>SPIRIT WEAR/HOSPITALITY*</b>	<input type="checkbox"/> Chair/Co-Chair (1-2) <input type="checkbox"/> Committee (1-2)
<b>TEACHER APPRECIATION</b>	<input type="checkbox"/> Spirit Wear- help fill orders, shirt design, manage tables at event, ordering <input type="checkbox"/> Volunteer Roundup- help get volunteers for events, create sign ups <input type="checkbox"/> Thank You's - write thank you cards from PTA <input type="checkbox"/> Chair/Co-Chair (1-2) <input type="checkbox"/> Committee (2-3)
<b>TEST READERS</b>	<input type="checkbox"/> Coordinate and plan teacher lunch, surprises for teachers, gifts, etc. <input type="checkbox"/> Volunteers will read test questions/passages to students while on computers. There are multiple times a year this is needed. Background check and approval needed.

**Our family would love to share its talents! Please call us for the following:**

<b>Carpentry Needs:</b> <input type="checkbox"/> Carnival Games - creating new/fixing old <input type="checkbox"/> One School One Book - props, decorations <input type="checkbox"/> Playground/Courtyard maintenance <input type="checkbox"/> Other _____	<b>Art Needs:</b> <input type="checkbox"/> Carnival Games - painting <input type="checkbox"/> One School One Book - props, decorations <input type="checkbox"/> Art projects <input type="checkbox"/> Paint Nights <input type="checkbox"/> Other _____
<b>Professional Event Speakers/Presentations:</b> <input type="checkbox"/> Sports <input type="checkbox"/> Health/Fitness <input type="checkbox"/> Education <input type="checkbox"/> Legal/accounting <input type="checkbox"/> Science/engineering/technology <input type="checkbox"/> College Saving Plans <input type="checkbox"/> Other _____	<b>Cooking Needs:</b> <input type="checkbox"/> Carnival <input type="checkbox"/> Teacher Appreciation <input type="checkbox"/> PBIS Incentive for students (provide a treat)
<b>PBIS Program</b> - each month a group of students are selected to enjoy a reward for showing their ROCKS ability. We are looking for new ways to reward them. <input type="checkbox"/> Hold a special program for students (karate, dance, art, etc) <input type="checkbox"/> Provide a special treat <input type="checkbox"/> Supply materials for a craft <input type="checkbox"/> Other _____	<b>Other:</b> Is there another way you'd like to help?